

Career Services

Frequently Asked Questions

How can I reach BEOC Career Services?

You can reach a BEOC Career Services Professional by email at careercenter@beoc.cuny.edu.

How can Career Services help me?

The Career Services staff offers assistance with:

- Branding and marketing your skills
- Career development and career pathways
- Resume writing, cover letters, and thank you letters
- Job search and applications
- Interview preparation
- Internship and job opportunities

What should I do if I need assistance with finding a job?

Contact one of the BEOC Career Services staff by emailing us at: careercenter@beoc.cuny.edu.

Do you help current students find a job?

We work with current students and students who have already graduated.

How can I get information about job opportunities?

Career Services sends out BEOC Job Blasts and information for job fairs. If you are not currently receiving notifications from us, email us at careercenter@beoc.cuny.edu.

Can I get a Metro Card to go to an interview?

Currently we are not offering Metro Cards for interviews. However, employers are conducting employment screenings and interviews by phone/videoconference.

How do I obtain an externship in my field of study?

Reach out to a BEOC Career Services Professional by emailing at careercenter@beoc.cuny.edu. We offer informational workshops and sessions throughout the semester on how to prepare for an internship.

As a BEOC grad, how can I post an open position or internship with the BEOC?

BEOC alumni looking to post open positions and internships can contact Career Services at careercenter@beoc.cuny.edu

Why do you want to know about my job information?

BEOC is funded by New York State; in order to continue to receive funding, we must report throughout the year on student placement into college and employment.