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NYC DCAS
Citywide Administrative Services

NYC Jobs Newsletter



March 2024

Working for the City of New York offers rewarding career opportunities serving our communities. With over 80 City agencies and thousands of job types, there is something for everyone in city government. This newsletter by the Department of Citywide Administrative Services provides updates about job opportunities, upcoming civil service exams, available internships and fellowships, and career events.

The NYC Department of Citywide Administrative Services (DCAS) helps support the recruiting and hiring needs for city government. Our Office of Citywide Recruitment partners with educational institutions and community-based organizations across the five boroughs to share information about city government jobs and the civil service examination process. This newsletter will provide you with the news and information you need to take the next step in your career.

Upcoming Events

Please join us for our [upcoming events](#). Select events based on your career interests, education, and experience.



Women's History Month CityTalk Panel Discussion: Women in Diversity, Equity and Inclusion

Friday, March 29, 2024, 1 p.m. – 2 p.m. Virtual
Event



NYC Administration for Children's Services: Child Protective Specialist Hiring Event

Friday, March 22, 2024, 10 a.m. – 3
p.m. Queens, NY (address will be provided
to qualified pre-screened applicants)

In recognition of Women's History Month, DCAS is hosting a *CityTalk: Women in Diversity, Equity and Inclusion* panel discussion to spotlight women leaders across the City and the initiatives they are leading to drive diversity, equity, and inclusion for both our internal and external communities. From the unique perspectives of the panelists' leadership roles, the discussion will examine how the City ensures equal employment opportunities for all, tackles discrimination and bias across different sectors, and highlight the intersectional approach the City is taking to advance change across our city.

[REGISTER NOW](#)

The NYC Administration for Children's Services is hiring Child Protective Specialists - an excellent career opportunity. If you have a background in fields like social work, psychology, criminal justice, or education, apply by submitting your resume, unofficial transcript, and a copy of your Baccalaureate degree by March 18, 2024.

[REGISTER NOW](#)



NYC Health + Hospitals Metropolitan Nursing Recruitment Event

Friday, March 29, 2024, 10 a.m. – 2 p.m. NYC Health + Hospitals/ Metropolitan, 1901 1st Avenue, New York, NY 1002

NYC Health + Hospitals/ Metropolitan is hiring Staff nurses for the Emergency and Behavioral Health departments. Associate-degree nurses are welcome and encouraged to apply, and new grads are welcome. NYS Registered Nurse/ BCLS is required. The Annual Salary (full-time) is \$100,750, with additional compensation based on experience, education, shift, and certification.



NYC Department of Health and Mental Hygiene: Spring Public Health Career Fair

Monday, April 8, 2024, Session 1: 10 a.m. -- 1 p.m.; Session 2: 2 p.m. -- 4:30 p.m. 42-09 28th St., Third Floor/ DEOC, Herman Biggs Conference Room 3-32, Queens, NY 11101

Are you passionate about Public Health, Health Equity, Health Promotion and Disease Prevention for all members of the NYC Community? NYC DOHMH is actively hiring Research Scientists. DOHMH's Spring Public Health Career Fair will allow you to engage with hiring managers and learn about dynamic career opportunities in Scientific

To register, [email](#) your resume with the subject line: Met Nursing Event 3/2024.

For additional events and opportunities throughout the five boroughs for NYS Registered Nurses, visit the [NYC Health + Hospitals Careers Page](#).

[CLICK TO EMAIL](#)

Research, Epidemiologic Investigations, Contact Tracing and more. This is your chance to be a change agent for equitable public health outcomes across the five boroughs of New York City.

[REGISTER NOW](#)



NYC Department of Parks and Recreation: NYC Parks Job Fair

Wednesday, March 13 and Friday, March 15, 2024, 10 a.m. -- 2 p.m. both days 86 Kent Avenue, Brooklyn, NY 11249

Stop by to learn more about full-time and seasonal job opportunities with NYC Parks across all five boroughs.

[REGISTER NOW](#)



Civil Service Exams March 2024

Open Competitive Exams for Anyone

Apply until [3/12/2024](#)

- [Traffic Enforcement Agent](#)

Apply until [3/26/2024](#)

- [Associate Housing Development Specialist](#)
- [Labor Relations Analyst Trainee](#)
- [Mate \(Ferry\)](#)

- [City Tax Auditor](#)
- [Civil Engineer](#)
- [Computer Systems Manager](#)
- [Graphic Artist](#)
- [Instrumentation Specialist](#)
- [Quality Assurance Specialist](#)
- [Social Worker](#)
- [Special Officer](#)
- [Special Officer \(NYC H+H\)](#)

Promotion Exams for Permanent and 55-a City Employees

To qualify for these exams, you must already be a permanent City employee or a 55-a Employee

Apply until [3/26/2024](#)

- [Associate Housing Development Specialist](#)
- [Child Protective Specialist Supervisor](#)
- [Civil Engineer](#)
- [Computer Systems Manager](#)
- [Mate \(Ferry\)](#)
- [Supervisor Electrician \(CUNY\)](#)
- [Supervisor Electrician \(NYC H+H\)](#)
- [Supervisor Electrician](#)

To view the full list of exams open for filing this month, as well as our yearly exam schedule, visit our [Exam Schedules page](#).

Interested in applying, but don't know where to start? Check out our [Things to Know Before You Apply page](#) to learn more about the exam process and our fee waivers, including for U.S. Armed Forces Veterans.

How to Apply for Civil Service Exams

**Civil service exams
just got more
accessible.**

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Through [DCAS's Online Application System \(OASys\)](#), you can apply for and take certain exams online. This can be done on a computer and now also by using a smartphone or tablet. To apply in-person at one of our Computer-based Testing and Application Centers, schedule an appointment on [OASys](#).

Testing Centers are open Monday through Friday, 9 a.m. to 5 p.m., excluding holidays.

For exam related customer service or to check the status of an exam or list you can:

- Call (212) 669-1357.
- Log into [OASys](#) and fill out the [Contact Us form](#).
- E-mail DCAS at: LMACustomerService@dcas.nyc.gov
- Our testing centers are in every borough, so you can [find a testing center near you](#).
Appointments are required and can be scheduled online through [OASys](#).

Internship and Fellowship Opportunities for Current High School, Undergraduate and Graduate Students

Please visit our [career page](#) to view and apply for college aide and summer intern positions available across the city. Enter *College Aide* or *Intern* in the *Business Title* search box to see all positions currently available.

For more information about specific internship and fellowship programs such as Urban Fellows and the New York Summer Internship Program, visit our [Internships and Fellowships page](#).

Summer Youth Employment Program

The Summer Youth Employment Program application period has been extended to March 15! SYEP is the nation's largest youth employment program, connecting NYC youth between the

ages of 14 and 25 with career exploration opportunities and paid work each summer. Participants explore different interests and career pathways, develop productive habits, and engage in learning experiences that strengthen their social, civic and leadership skills.

[Learn more and apply here.](#)

New York City Urban Fellows

Sponsored by the City of New York and administered by the Department of Citywide Administrative Services, NYC Urban Fellows is a nationally recognized and highly competitive, non-month fellowship that explores current urban issues through learning seminars and first-hand exposure to public sector leaders. Urban Fellows are placed at an array of agencies across the City where they learn about public policy and work closely with leaders engaged in policy and operational work. A stipend is offered to fellows.

[The application period for the 2024-2025 Urban Fellows is now open.](#)

NYC Department of Environmental Protection

NYC Department of Environmental Protection offers paid and unpaid undergraduate and graduate internships in a variety of fields during the fall, spring, and summer sessions. Interested students should apply as soon as possible, as applications are often reviewed on a rolling basis.

Visit [Internship Opportunities - DEP](#) for more information and to apply.

New York City Public Service Corps

The New York City Public Service Corps (PSC) is the nation's first and largest off-campus internship program for college students and offers paid federal work-study internships as well as placements in which students can work for academic credit.

Learn more about the PSC on [DCAS's internship webpage](#).



New York City Summer Internship Program (SIP)

The City of New York Summer Internship Program provides over 100 accessible summer intern job postings to college students currently enrolled, as well as recent graduates. In addition to gaining experience working for the City of New York, SIP interns are also offered opportunities for professional development, training, and guidance on civil service employment.



For more information on participating agencies, eligibility, and the application process, visit the [Summer Internship Program page](#).

Week In Review | March 4 – March 10



Last week, the "Get Stuff Done" team invested \$50 million in breaking down barriers for minority-owned developers to build more housing and announced a \$25 million space to help launch and grow BIPOC, women-owned, and other health and beauty businesses at the Brooklyn Navy Yard. We did that and so much more for our fellow New Yorkers.



Hear from Eric

The Adams administration is dedicated to cutting through the noise and delivering information directly to you and all New Yorkers.

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www.nyc.gov/dcas

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